

**5 years of experience in matters of Legal Documents Translation, Medical, Banking, Interpretation of Foreign Personnel, Cost Estimation, Administration, Logistics and Personnel Supervision. I manage operating systems under environment (Windows and Linux) and relevant programs to my profession, digital marketing, advertising, work under pressure and in a team capable of facing future scenarios generating an information culture, responsible, willing to learn, Leadership. Creative and knowledgeable about the context.**

**Academic training**

**2002-2010 U.E. Alejandro Ibarra**

**Preschool and Primary Education**

**2010-2015 Liceo Bolivariano Mariano de Talavera**

**Bachelor of Science.**

**2015-2018 University Institute of Technology Antonio José de Sucre**

**T.S.U Civil Construction (Waiting for the title).**

**2015-2018 Open National University**

**Business Administration. (8th semester).**

**Schedule: V-26-309-360**

**Rif .: V-26309360-3**

**License: 3rd. Grade.**

**Food Handler: 07/04/2012**

**Health Certificate: 04/22/2012 to 04/22/2015**

**Availability: Immediate**

**Nationality : Venezuela**

José Daniel Andino Pereira

Urbanización El Oasis calle 4 nº 100.

Venezuela. Municipio los Taques

Punto Fijo –Estate Falcón

**Phone number: (0269) 2450573**

**Cellphone number: (0416) 1741850**

**E-mail:** [**andino434@gmail.com**](mailto:andino434@gmail.com)

Courses / Training

**- Control of Equipment and Tools Entry**

PDVSA (S.I.C.E.S.M.A.)

**- Systems, Control and Levels of Material Assurance**

          PDVSA

**- Techniques for the Evaluation and Execution of Material Audits**

 PDVSA

**- Safe Work Permit**

PDVSA

**- Behavior-Based Safety (S.B.C.)**

        PDVSA

**- OMI First Aid - 1.13 (OMI Courses)**

         School of Employers and Motorists Cooperative (Nautical Education Center)

**- University of Zulia**

Supervision of International Personnel

**- Antonio José De Sucre University Institute**

Computer technical assistant

**- Individual Survival (IMO-1.19)**

School of Employers and Motorists Cooperative (Nautical Education Center)

**- Labor Law**

Bolivarian University of Venezuela

**- Writing of Legal Documents**

       Bolivarian University of Venezuela

**- Next u**

Digital marketing

**- Industrial Security**

**INCE**

**- University of Zulia (Courses)**

Administrative assistant, personnel supervision, accounting, Management and HR.

**- Antonio José De Sucre University Institute**

Technical Assistant in Tourism

**- Administration**

INCE

Work experience

**2012-2013 Kaffe Haus Paraguana C.A**

Customer service.

**2014-2015 Inversions Kaled C.A**

Customer Service, Storekeeper, Distributor, Store Manager,

                            Administrative assistant**.**

**2015-2017 Stroke Therapy Revolution**

Translator of articles, web pages, social networks, interpreter

                   Personnel, Supervision of International Personnel, Interpreter of

                           meetings, digital marketing and Administrative.

**2016-2018 FCI Multiple Services**

Translator of Legal Documents, medical, banking, Interpreter,

                            Administrative and supervisor.

**2017-current University Institute Antonio José De Sucre (Sabatino)**

English Teacher (University extension course)

**Additional works: Out of Work Schedule as "Advisor"**

**2017** COOPERATIVA CONIVEN, R.S.

**ADVISOR R.R.H.H.**

**Languages**

**-Spanish (Native Language)**

**- English (Fluent)**

**-Italian (Fluent)**

**-French (Intermediate)**

**-German (Advanced)**